

PROJECT NO. 1934

DATE: November 22, 2019

**ADDENDUM NO. 1
BIRMINGHAM POLICE HEADQUARTERS ELEVATOR JACK REPLACEMENT**

BIDS RECEIVED:

TIME: 2:00 P.M.

DATE: December 12, 2019

Room 215 City Hall

ARCHITECTURAL SECTION

DIVISION OF CAPITAL PROJECTS

DENISE BELL, DEPUTY DIRECTOR

ALAN TERRY OGLESBY, NCARB, CITY ARCHITECT

THIS ADDENDUM IS DIRECTED TO ALL PRIME BIDDERS, AND ALL OTHERS TO WHOM DRAWINGS AND SPECIFICATIONS HAVE BEEN ISSUED.

THIS ADDENDUM FORMS A PART OF THE CONTRACT DOCUMENTS. THE FOLLOWING CONDITIONS TAKE PRECEDENCE OVER ANY CONFLICTING CONDITIONS IN THE DRAWINGS AND SPECIFICATIONS. THE DRAWINGS AND SPECIFICATIONS ARE HEREBY AMENDED IN THE FOLLOWING PARTICULARS.

CLARIFICATIONS and CORRECTIONS

GENERAL

- 1) The following firm was represented at the mandatory pre-bid meeting: Battle Miller Construction Corp. As noted in the Invitation to Bid, attendance at the pre-bid meeting is considered a condition of responsiveness; however, in order to provide additional opportunity for interested bidders, **a second mandatory prebid meeting is herewith scheduled for Tuesday, December 3, 2019 in City Hall Conference Room 215, from 2:30 p.m. to 3:30 p.m.** Attendance at the first prebid meeting by the contractor who was present is sufficient to establish responsiveness. A copy of the pre-bid meeting minutes and attendance sheet is included herewith as part of this Addendum (pages 2 through 4 of this addendum).

- 2) The Bid Date is herewith postponed to **Thursday, December 12, 2019 at 2:00 p.m. in City Hall Conference Room 215.**

END OF ADDENDUM

PRE-BID CONFERENCE MINUTES

Meeting Date and Time:	April 3, 2018 3:00 P.M.-3:30 P.M.
Owner's Project Name and Number:	Birmingham Police Headquarters Elevator Jack Replacement Project Number 1934
Project Address:	1710 1 st Avenue, North Birmingham, AL 35203
Bid Date and Time:	December 3, 2019 2:30 PM
Location:	Room 215, City Hall
Introductions:	Terry Oglesby, City Architect (205) 254-2474

Attendees: See attached sign-in sheet

General:

Scope of Work: No verbal instructions by Owner or Consultants shall be considered binding unless issued by Addendum. No work shall be done on the job unless directed to do so by Owner's project manager. Work consists of replacement of the existing hydraulic elevator jack on the #1 elevator, including all work as noted in the project manual.

Bids: No Bid may be withdrawn for sixty (60) days, although bids may be withdrawn within 3 working days of bid date without penalty. Low bidder(s) will be asked to supply a complete breakdown of costs to Owner within 7 calendar days.

Bid Form: Must use Form of Proposal. **INCLUDED IN PROJECT MANUAL**

Current Alabama General Contractor's License required to submit bid. A copy of the license shall be attached to the Bid Proposal 00200. Contractor's license number must also be on the outside of the envelope containing the Bid Proposal. (Note that the successful bidder is also required to have a current City of Birmingham Business License.)

If additions or deductions are noted on the outside of the Proposal Envelope, the notation shall be signed by the person signing the Proposal Form, or an authorized representative of the Company. If notation is signed by an authorized representative, a letter designating this authorized person shall be attached to the Proposal.

Notice to Proceed can take 60-120 calendar days to be issued. After Council approval, the Contracts shall be sent to the successful Bidder. The Contractor shall have 15 calendar days to return the signed Contracts along with Performance and Payment Bonds, Insurance Certificates, and the signed Agency Agreement Form. If executed Contracts are not received back within this time period, the Contractor will be declared non-responsive and be subject to forfeiture of his Bid Security.

Site Conditions: Each Bidder must examine the documents and site conditions and satisfy himself as to existing conditions. Department of Public Works staff will be available after today's meeting to escort interested bidders at the site—contractors may contact Victor Morris at 205-936-5581. Contractors shall note that the work will be done in an occupied building that has ongoing operations 24 hours per day, and will be required to carefully coordinate with building users to ensure occupant safety and proper access. There is limited on-site storage space in adjacent parking areas, and use of these areas will have to be coordinated with the Police Department.

PRE-BID CONFERENCE MINUTES

Minority Participation: Comply with Birmingham Plan Construction Industry Program. Forms distributed at meeting.

Sales Tax Abatement: This **IS** a sales tax abatement project. The **CITY** is responsible for purchasing all materials. **Contractor shall include 10% tax on all materials. Refer to the Project Manual.**

Project duration: **120** calendar days from NTP. Notice to Proceed can take 60-120 calendar days to be issued.

Liquidated Damages: Damages will be assessed per Section 00800 paragraph 9.11.1.

Supervision: The Contractor will be responsible for having a full time superintendent on the job site at all times.

Alternates: NONE

Unit Prices: NONE

Allowances: **\$5,000.00** Owners Contingency. Any unused portion of this is to be credited back to Owner at the completion of the project.

Comments and Questions

PRE-BID MEETING SIGN-IN SHEET
BIRMINGHAM POLICE HEADQUARTERS ELEVATOR JACK REPLACEMENT
 NOVEMBER 21, 2019

PLEASE PRINT NAME	COMPANY	EMAIL ADDRESS	✓ CHECK IF BIDDING AS GC
1 Terry Oglesby	1 City of Birmingham	1 terry.oglesby@birminghamal.gov	
2 Bernie Scott	2 <i>BAsby</i>	2 <i>bernie@basbyelevator.com</i>	
3 MIKE MILLER	3 <i>BATTUE MILLER</i>	3 <i>MIKE@BATTUEMILLER.COM</i>	✓
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