

PROJECT NO. 1925

DATE: OCTOBER 7, 2019

**ADDENDUM NO. 1  
MUSEUM OF ART WHEELCHAIR PLATFORM LIFT**

**BIDS RECEIVED:**

**TIME: 2:00 P.M.**

**DATE: October 10, 2019**

**Room 215 City Hall**

**ARCHITECTURAL DIVISION**

**DEPT. OF PLANNING, ENG. & PERMITS**

**EDWIN REVELL, DIRECTOR**

**ALAN TERRY OGLESBY, NCARB, CITY ARCHITECT**

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THIS ADDENDUM IS DIRECTED TO ALL PRIME BIDDERS, AND ALL OTHERS TO WHOM DRAWINGS AND SPECIFICATIONS HAVE BEEN ISSUED.

THIS ADDENDUM FORMS A PART OF THE CONTRACT DOCUMENTS. THE FOLLOWING CONDITIONS TAKE PRECEDENCE OVER ANY CONFLICTING CONDITIONS IN THE DRAWINGS AND SPECIFICATIONS. THE DRAWINGS AND SPECIFICATIONS ARE HEREBY AMENDED IN THE FOLLOWING PARTICULARS.

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**CLARIFICATIONS and CORRECTIONS**

**GENERAL**

- 1) The following firms were represented at the mandatory pre-bid meeting: Sherrod Construction Co., Inc., David Acton Building Corp., The Pennington Group, Inc., Battle Miller Construction Co., Inc. As noted in the Invitation to Bid, attendance at the pre-bid meeting is considered a condition of responsiveness; therefore, bids from contractors other than those attending will be considered non-responsive and will not be opened. A copy of the pre-bid meeting minutes and attendance sheet is included herewith as part of this Addendum (pages 2 through 4 of this addendum).
- 2) Attached herewith is a copy for reference of the Birmingham Museum of Art Contractor, Subcontractor, and Vendor Work Rules Agreement. The successful low bidder shall execute a copy of this agreement along with the Contract for Construction. (Pages 5 and 6 of this addendum)

**DRAWINGS**

- 1) Attached herewith is a location sketch showing where the lift is to be installed, as well as an indication of the supplemental steel floor brace located within the crawl space under the lift. (Page 7 and 8 of addendum—Dwgs AD-1 and AD-2)

**END OF ADDENDUM**

## PRE-BID CONFERENCE NOTES

<b>Meeting Date and Time:</b>	October 1, 2019 2:00 PM- 2:30 PM
<b>Owner's Project Name and Number:</b>	<b>Museum of Art Wheelchair Platform Lift</b> Project Number 1925
<b>Project Address:</b>	2000 Rev. Abraham Woods, Jr., North Birmingham, AL 35203
<b>Bid Date and Time:</b>	<b>October 10, 2019</b> <b>2:00 pm</b>
<b>Location:</b>	Room 215, City Hall
<b>Introductions:</b>	Terry Oglesby, City Architect (205) 254-2474

### **Introductions:**

### **General:**

Scope of Work: Contractor shall provide all labor, material, and equipment as required to install a new enclosed platform wheelchair lift in the main entrance lobby, with all necessary electrical and communication circuitry and underfloor structural support, as designated in the project work description within the Project Manual.

No verbal instructions by Owner shall be considered binding unless issued by Addendum. No work shall be done on the job unless directed to do so by Owner's project manager.

Bids: No Bid may be withdrawn for sixty (60) days, although in case of verifiable errors, contractors may request to withdraw bids within 3 working days of bid date without penalty. Low bidder(s) will be asked to supply a complete breakdown of costs to Owner within 7 calendar days.

Bid Form: Must use Form of Proposal. **INCLUDED IN PROJECT MANUAL**

Current Alabama General Contractor's License required. A copy of Contractor's license shall be attached to the Bid Proposal 00200. (Note: a Birmingham City Business License will be required of the successful Contractor.) Contractor's license number must also be on the outside of the envelope containing the Bid Proposal.

If additions or deductions are noted on the outside of the Proposal Envelope, the notation shall be signed by the person signing the Proposal Form, or an authorized representative of the Company. If notation is signed by an authorized representative, a letter designating this authorized person shall be attached to the Proposal.

Site Conditions: Each Bidder must examine the documents and site conditions and satisfy himself as to existing conditions. Contractor will be responsible for any damage to building. The Contractor should document existing conditions prior to beginning work and notify Owner of any existing deficiencies. Note that the area for the work is limited, and that the museum will still be in use by patrons during the week. Bidders may contact Charles Yates at the Museum for access; 205-254-2568 (office) and 205-307-9800 (cell). Contractors will have to execute a copy of the work rules for work inside of the Museum. A copy of this document will be published by addendum.

Minority Participation: Comply with Birmingham Plan Construction Industry Program. See project manual and provided forms.

Sales Tax Abatement: This **IS** a sales tax abatement project. The **CITY** is responsible for purchasing all materials. **Contractor shall include 10% tax on all materials. Refer to the Project Manual.**

## PRE-BID CONFERENCE NOTES

Certified Payroll: For this Public Works Project, the Contractor shall provide and require its Subcontractors to provide for the City of Birmingham, a fully executed Payroll Certification compliance form identical to US Department of Labor form WH-347 (most current version) listing the name, last four digits of the Social Security number, and address of each of Contractor's and Subcontractor's employee doing any work on the Project, his or her correct classification, hourly rates of wages paid, daily and weekly number of hours worked, deductions made including Federal, State, Jefferson County and City of Birmingham taxes withheld, and actual wages paid. The Payroll Certification compliance form shall be submitted to the Director of Finance (c/o Crystal Harmon) within 10 days of any pay period while the Project is ongoing.

Project duration: **60** calendar days from NTP. Notice to Proceed can take 60-120 calendar days to be issued. Actual date of NTP will be coordinated with Contractor and Owner after issuance of the purchase order.

Liquidated Damages: Damages will be assessed per Section 00800 paragraph 9.11.1.

Supervision: The Contractor will be responsible for having a full time superintendent on the job site at all times while work is in progress.

Alternates: None

Allowances: \$5,000 Owner's contingency allowance, to be used solely at the Owner's discretion. Any unused portion shall be returned at the close of the project by deductive change order.

### Comments and Questions

- 1) **City will provide additional drawing by addendum to show the location of the lift and the underfloor support beam.**

**PRE-BID MEETING SIGN-IN SHEET**  
**MUSEUM OF ART WHEELCHAIR PLATFORM LIFT**  
 OCTOBER 1, 2019

PLEASE PRINT NAME	COMPANY	EMAIL ADDRESS	✓ CHECK IF BIDDING AS GC
1 Terry Oglesby <i>HVO</i>	1 City of Birmingham	1 terry.oglesby@birminghamal.gov	
2 <i>Quint Sherrad</i>	2 <i>Sherrad Construction</i>	2 <i>sherradco@earthlink.net</i>	✓
3 <i>BRENT FIELDS</i>	3 <i>DAVID ACORN BUILDING CORP.</i>	3 <i>williambrentfields@gmail.com</i>	✓
4 <i>STEWART ROBINSON</i>	4 <i>PENNINGTON GROUP INC</i>	4 <i>stewart@thepennington-group.com</i>	✓
5 <i>MIKE MILLER</i>	5 <i>BATTLE MILLER</i>	5 <i>BATTLE MILLER@BELLSOUTH.NET</i>	✓
6	6	6	
7	7	7	
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25	25	25	



## **Contractor, Vendor and Sub-contractor Work Rules Agreement**

**Purpose:** To improve coordination between contractors, vendors and sub-contractors performing work on the Birmingham Museum of Art site, protect the Museum's collection and other assets, and facilitate timely completion of work.

**If the contractor or any sub-contractor damages the Birmingham Museum of Art's building in any way, they are responsible for its repair to the satisfaction of the Museum's Facilities Manager and the Exhibit Designer.**

1. All contractors, vendors and sub-contractors work will be coordinated in advance except for emergency response-type situations. This will allow for proper protection and removal of the objects potentially affected, as well as for the scheduling of adequate supervision of the work by trained museum staff.
2. No work will proceed until it has been approved by the Exhibit Designer.
3. All contractors, vendors and sub-contractors must sign in at the security desk at the employee entrance off Richard Arrington Boulevard. All contractors, vendors and sub-contractors will wear at all times the visitor badge assigned to them. All contractors, vendors and sub-contractors must read and sign the Contractor, Vendor and Sub-contractor Work Rules Agreement form.
4. **Contractors, vendors and sub-contractors must provide a minimum of 48 hours advance notice of work to be performed in any art storage area or gallery area that contains works of art. This allows the Museum to internally verify that all protections and personnel are in place before work begins. Work in art storage areas will require the supervision of at least one staff member and all supervision must be line of sight.**
5. Contractors, vendors, and sub-contractors are responsible for ensuring the work can be done safely and in a manner that will minimize negative effects on the building environment.
6. NO HOT WORK is permitted without the approval of the Exhibit Designer and the Museum's Facilities Manager. If hot work is authorized, a fireguard with fire extinguisher must be present at all times.
7. Any interruption of services or utilities must be coordinated with the Exhibit Designer, Chief of Security and the Facilities Manager.

8. Contractors, vendors and sub-contractors will ensure that all tools and equipment are in proper operating condition. Contractors, vendors and sub-contractors will supply all applicable safety clothing and equipment.
9. Any work that could or will create dust, smoke, or other fine air-borne particulate matter must be coordinated with the Exhibit Designer and the Facilities Manager. A maximum effort must be made to prevent and control air-borne particulate matter within the Museum building.
10. Any work that could adversely impact the Museum's security or emergency systems must be coordinated with the Exhibit Designer, Chief of Security and the Facilities Manager.
11. Contractors / vendors will ensure that their work area is kept as clean and orderly as possible and that their tools and equipment block no doors, stairwells or other exit routes.
12. **No food, beverages, or smokeless tobacco products** will be consumed in the Museum other than the ground floor break room, Oscar's Café or outside of the Museum building or sculpture garden.
13. The Birmingham Museum of Art is a smoke-free building, as per city ordinance. No smoking is within 25 feet of any entrance to the Museum building.
14. No loud music is allowed in your work area, or to be played in such a manner as to be disruptive to museum visitors.
15. Doors to work areas must be kept closed at all times.
16. Usage of the loading dock and parking lot must be coordinated with the Registrar's Department and the Facilities Manager to avoid conflicts with arrival and departure of art shipments.
17. When moving construction materials or removing construction refuse within the Museum, a minimum of two contractors, vendors or sub-contractors staff must accompany the carts to ensure a safe traverse though the Museum.
18. Contractors, vendors and sub-contractors must supply all of their own tools, ladders, scaffoldings and carts unless pre-arranged with the Exhibit Designer or the Chief Preparator.
19. All drywall finishing must use a dust control device/vacuum. No hand sanding is allowed without the express permission of the Exhibit Designer.
20. **NO** spraying of any kind in the Museum weather airless or aerosol. Exception may be granted with pre-planning with the Exhibit Designer and the Registrar.

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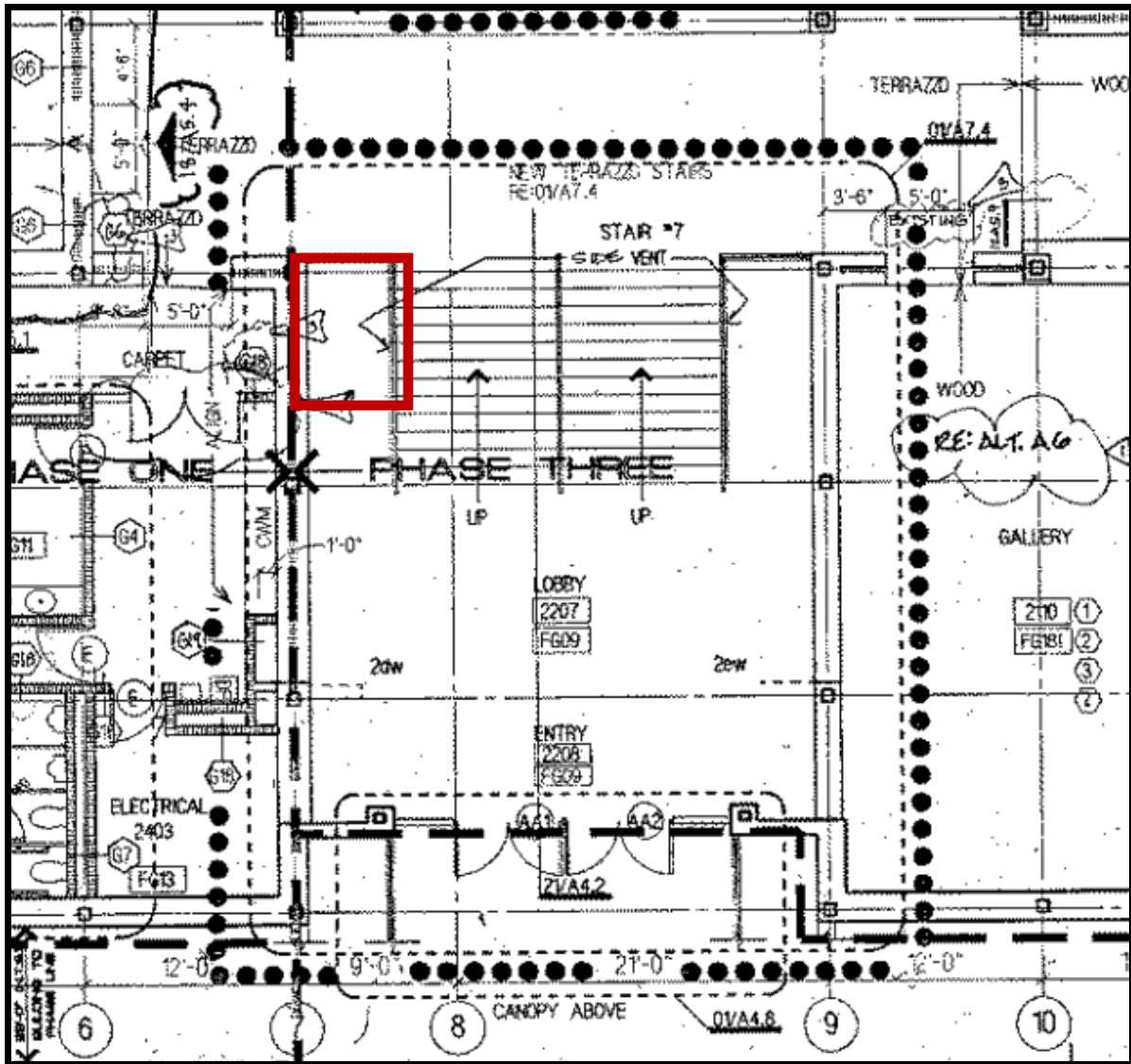
Contractor, vendor and sub-contractor (Print Name)

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Contractor, vendor and sub-contractor (Representative Signature)

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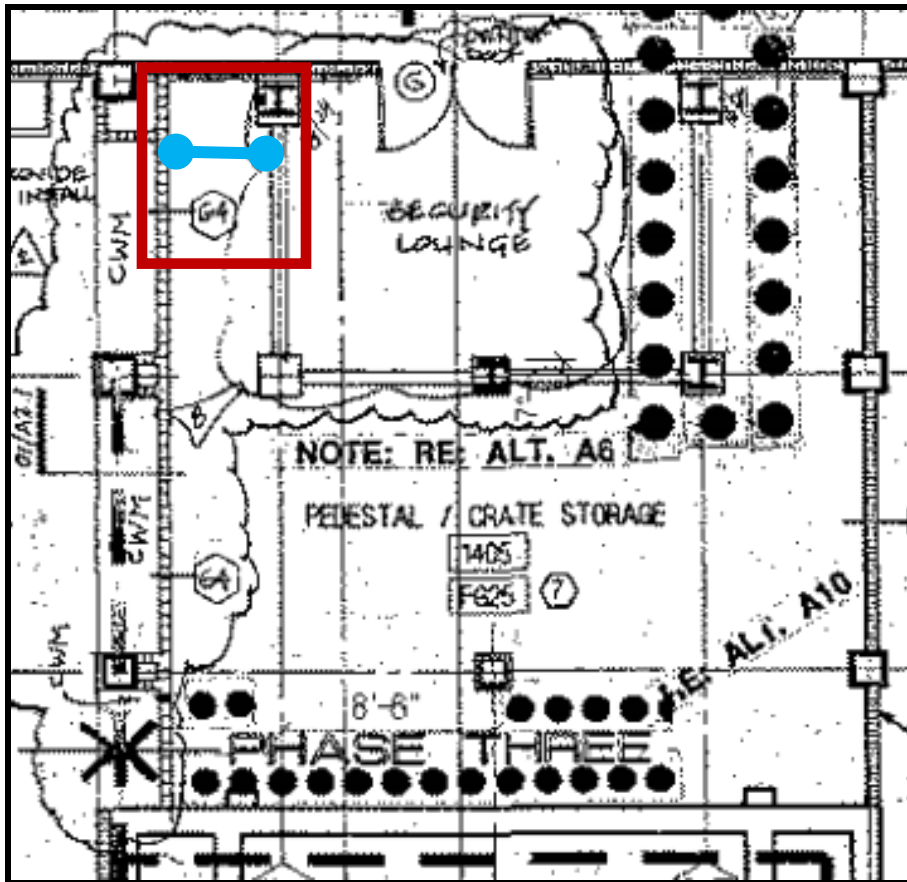
Date



GROUND FLOOR ENTRANCE  
SOUTH SIDE OF BUILDING (FACING REV ABRAHAM WOODS JR. BLVD)

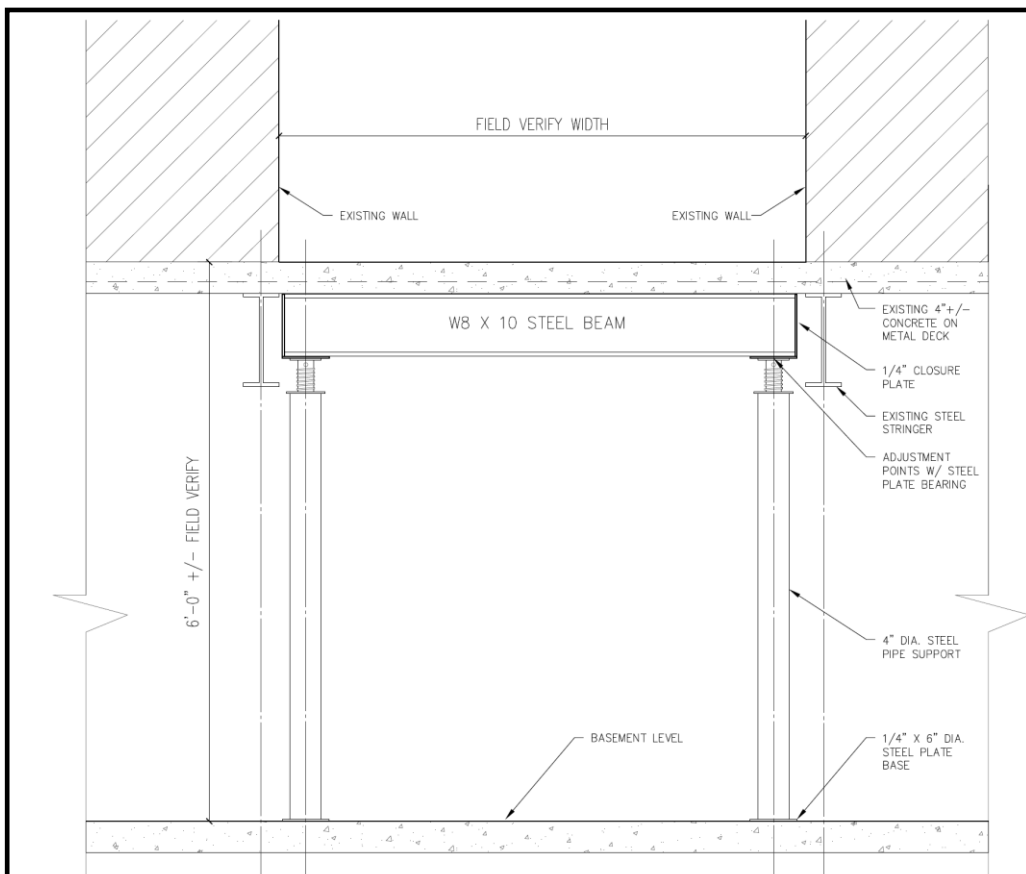
ABOVE DRAWING IS COPIED FROM SCAN OF ORIGINAL ARCHITECTURAL DESIGN DRAWINGS AND IS INTENDED ONLY TO SHOW GENERAL LOCATION OF PROPOSED WHEELCHAIR LIFT, DENOTED BY RED OUTLINED RECTANGLE TO THE LEFT OF THE STAIRCASE. EXACT LOCATION OF LIFT SHALL BE DETERMINED IN THE FIELD. CONTRACTOR SHALL FIELD VERIFY ALL DIMENSIONS OF LIFT AND OF PROPOSED AREA OF INSTALLATION PRIOR TO BID AND NOTIFY ARCHITECT OF ANY CONFLICTS THAT WOULD PREVENT INSTALLATION.

<b>CITY OF BIRMINGHAM</b> DEPARTMENT OF <b>PLANNING, ENGINEERING</b> <b>AND PERMITS</b> ARCHITECTURAL DIVISION CITY HALL—ROOM 220 710 20TH STREET, NORTH BIRMINGHAM, AL 35203	JOB NAME	<b>MUSEUM OF ART</b> <b>WHEELCHAIR PLATFORM LIFT</b>	JOB NO.	1925	DRAWING <b>AD-1</b> 1 OF 2
	DRAWING TITLE		<b>PARTIAL LOBBY FLOOR PLAN</b>	DRAWN	
	ISSUE		CHECKED	ATO	
			DATE	10-04-19	



BASEMENT FLOOR  
AREA UNDERNEATH STAIRCASE

ABOVE DRAWING IS COPIED FROM SCAN OF ORIGINAL ARCHITECTURAL DESIGN DRAWINGS AND IS INTENDED ONLY TO SHOW GENERAL LOCATION OF PROPOSED WHEELCHAIR LIFT, DENOTED BY RED OUTLINED RECTANGLE TO THE LEFT OF THE STAIRCASE, AND THE LOCATION FOR THE SUPPLEMENTAL FLOOR SUPPORT, DENOTED BY THE BLUE LINE. EXACT LOCATION OF LIFT AND LOCATION OF SUPPLEMENTAL FLOOR SUPPORT SHALL BE DETERMINED IN THE FIELD.



SUPPLEMENTAL FLOOR SUPPORT (nts)

<b>CITY OF BIRMINGHAM</b> <b>DEPARTMENT OF</b> <b>PLANNING, ENGINEERING</b> <b>AND PERMITS</b> ARCHITECTURAL DIVISION CITY HALL—ROOM 220 710 20TH STREET, NORTH BIRMINGHAM, AL 35203	JOB NAME	<b>MUSEUM OF ART</b> <b>WHEELCHAIR PLATFORM LIFT</b>	JOB NO.	<b>1925</b>	DRAWING <b>AD-2</b>  2 OF 2
	DRAWING TITLE		PARTIAL BASEMENT FLOOR PLAN/SUPPORT DETAIL	DRAWN	
	ISSUE		CHECKED	<b>ATO</b>	
			DATE	<b>10-04-19</b>	



